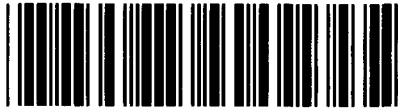


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Public Utility Commission of Texas

Employee Training Report Required by 16 Texas Admin. Code § 25.97(d)



PROJECT NO. 50595

AFFECTED ENTITY: Houston County Electric Cooperative, Inc.

General Information

Pursuant to 16 Texas Admin. Code § 25.97(d)(2), not later than the 30th day after the date an affected entity finalizes a material change to a document or training program, the affected entity must submit an updated report. The first report must be submitted not later than May 1, 2020.

Instructions

Answer all questions, fill-in all blanks, and have the report notarized in the Affidavit.

Affidavit

A representative of the affected entity must swear to and affirm the truthfulness, correctness, and completeness of the information provided by attaching a signed and notarized copy of the Affidavit provided with this form.

Filing Instructions

Submit four copies (an original and three copies) of the completed form and signed and notarized Affidavit to:

Central Records Filing Clerk
Public Utility Commission of Texas
1701 N. Congress Avenue
P.O. Box 13326
Austin, Texas 78711-3326
Telephone: (512) 936-7180

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1. Provide a summary description of hazard recognition training documents you provide your employees related to overhead transmission and distribution facilities.

NESC clearance guidelines and visual aids are posted in common gathering areas of field employees and distributed electronically to field employees. Texas Electric Cooperative and Titan Utilities provide loss control services which include presentations on hazard recognition. In-house hazard recognition training is provided by the Director of Transmission Operations, and the Line Inspector reports hazards and findings from system patrol in weekly safety meetings to inform field employees of potential issues that could be identified during routine service calls and construction jobs. Employees are trained to report all hazards and severity of condition for appropriate priority assignment.

2. Provide a summary description of training programs you provide your employees related to the National Electrical Safety Code for construction of electric transmission and distribution lines.

An 8 hour National Electrical Safety Code (NESC) training program developed and presented by HiLine Engineering was provided to all applicable employees in a classroom format. Subsequent refresher training for NESC hazard recognition training and NESC transmission line clearance training was provided from recorded webinars conducted by HiLine Engineering. NESC review is included in Loss Control programs provided by Texas Electric Cooperative and Titan Utilities and in weekly safety meetings conducted internally.

Affected Entity: Houston County Electric Cooperative, Inc.

PROJECT NO. 50595

AFFIDAVIT

I swear or affirm that I have personal knowledge of the facts stated in this report or am relying on people with personal knowledge, that I am competent to testify to them, and that I have the authority to submit this report on behalf of the affected entity. I further swear or affirm that all statements made in this report are true, correct, and complete.

Stacy Freeman
Signature

Stacy Freeman
Printed Name

Director of Transmission Operations
Job Title

Houston County Electric Cooperative, Inc.
Name of Affected Entity

Sworn and subscribed before me this 29th day of April, 2020.
Month Year

Larry D Shupak

Notary Public in and For the State of Texas

My commission expires on 10/03/2020

